

# CATHEDRAL PINES METROPOLITAN DISTRICT

## NOTICE OF REGULAR MEETING

Cathedral Pines Community Center

Monday, January 8, 2018

2:00 P.M.

### Board of Directors

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Bart Atkinson, President	Term Expires May 2020
Dan Potter	Term Expires May 2020
Jeff Parker	Term Expires May 2018
Jason Lee Courtright	Term Expires May 2018
Gregg Cawlfild	Term Expires May 2018

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### AGENDA

1. **Call to Order**
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
3. **Approval of Agenda**
4. **Consent Agenda Items** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)
  - a. Approval of Board Meeting Minutes from the December 11, 2017 Meeting (if available)
  - b. Acceptance of Unaudited Financial Statements as of November 30, 2017, the schedule of cash position updated as of November 30, 2017 and bank statements (if available)
5. **Consideration of items removed from Consent Agenda**
6. **Management Matters**
  - a. Transition of management progress
    - Workbook on operations
    - Insurance
    - Filing logins
    - Financial books
  - b. Review of existing contracts – Landscape maintenance, snow removal, Community Center management, management of operations agreement with HOA
  - c. Update on roles and responsibilities between District and HOA
  - d. District Website**
  - e. SDA membership**
7. **Financial Matters**
  - a. Review of adopted budget as approved and draft budget message (if available)
  - b. Approval of Payables for the Period Ending January 5, 2018 in the amount of \$ \_\_\_\_\_
8. **Legal Matters**
  - a. Election Schedule (see SDA schedule)
9. **Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)

**10. Other Business**

- a. Next Meeting—February 12, 2018 at 2:00 PM

**11. Adjournment**