



**MINUTES OF A CONTINUED MEETING
OF THE BOARD OF DIRECTORS OF THE
CATHEDRAL PINES METROPOLITAN DISTRICT
HELD MAY 27, 2020
AT 9:30 A.M.**

Proposed minutes are presented in bold type below

Pursuant to posted notice, the special meeting of the Board of Directors of the Cathedral Pines Metropolitan District was continued held on Wednesday, May 27th at 9:30 a.m., via telephone and video conference call.

In attendance were Directors:

Bill Heeter
John Kelley
Ecton Espenlaub
Lynn Shepherd

Also in attendance were:

Kevin Walker, Walker Schooler District Managers
Jamie Adams, Warren Management
Lina Hoekman, Lodge Manager
Rick Stauch

1. Call to Order:

- a. Meeting operating under previously adopted Emergency Resolution 2020-3-1:

2. Approval of the Agenda: NA The items addressed in the initial meeting on May 19, 2020 are stricken below.

5. Financial Matters:

- a. 2020 forecast update – Impact of COVID-19 on Lodge rentals: See discussion below
b. ~~Property tax payment delay~~
c. ~~Review of Unaudited Financial Statements as of April 30, 2020~~
d. ~~Approval of Payables for the Period Ending May 15, 2020~~
e. ~~FEMA Update~~
f. ~~COVID Emergency Loan Update~~

6. Management Matters:-

- a. ~~Metro District Website upgrade status update~~
b. ~~Disposition of Storage Shed~~
c. ~~Trails/Community Maintenance~~

- ~~• Solar Light test update~~
- ~~• Plan to eliminate MVEA meters~~
- ~~• Lodge Pavers~~
- ~~• Saxton Hollow signage and lighting~~
- ~~• No Horses on Trails discussion~~
- d. ~~Trail repairs — which areas need attention Landscaping, Irrigation, and ponds~~
 - ~~• Hiring Landscape Architect for Comprehensive Community Landscape Plan update~~
 - ~~• 2020 Landscape priorities~~
 - ~~• Fix Irrigation system~~
 - ~~• Plant trees around Lodge (purchased in 2019)~~
 - ~~• Remove dead trees/shrubs near Lodge~~
 - ~~• Plant second garden near Lodge back deck to mirror existing:~~
 - ~~• Plant garden near Lodge entrance/Mailbox area~~
 - ~~• Investigate condition of irrigation/trees/grasses on Vessey median near Holmes~~
 - ~~• Expand irrigation lines along Lodge Drive for new pines~~
 - ~~• Pine Tree Transplant Update/Trees 4 Tomorrow~~
 - ~~• Culvert Repair on Fox Chase~~
 - Pond Management Update
- e. Lodge Management Update – Lynn/Lina*
 - ADT Issues – discussion
 - Status of potential reopening
 - Update on rentals/tours/postponements/cancellations
 - Status of website updates/photo shoots etc.
 - Possible Open House in late summer?
 - Contract amendment for monthly stipend – Kevin/Lynn

Director Shepherd and Ms. Hoekman updated the Board on the status of the contracts and the approach to each one. They are attempting to reschedule the events to later in the year or at least leave open the possibility of rescheduling.

It is unclear the status of events in the current pandemic situation. It is possible that the ban on events of a size for the venue will be raised enough to create a window for the event to occur but it is entirely up in the air.

The status of the ADT notifications was discussed. There have been numerous false alarms and Ms. Hoekman will continue to monitor and work to get the alarms reduced.

Ms. Hoekman continues to work toward an open house and photo shoot for the venue.

After discussion, a motion Director Shepherd moved to approve monthly payments to Lina Hoekman Events , LLC of \$3,500 upon approval by the Board until , subject to reports submitted by the 10th of each month denoting the hours worked, second by Director Espenlaub; motion passed unanimously.

- f. Joint Recycling Day update – Bill

- Saturday, May 30 9:00 a.m. – 1:00 p.m.
- Recycling of Electronics/Shredding/Goodwill

President Heeter updated the Board on the plans for the Recycling Day.

g. Mailbox vandalism/install cameras update- Jamie

Ms. Warren discussed the placement of the Ring Cameras near the boxes with the installation of a sign stating that the premises are under surveillance.

7. HOA Update:

- a. Meet and Greet Plan for 2020

8. Legal Matters:

9. New Business:

10. Public Comment:

11. Other Business: Next Regular scheduled Board Meeting June 16, 2020 10:00 AM

12. Adjournment: **Motion to adjourn the meeting at 9:57 AM made by Director Shepherd, second by Director Espenlaub; motion passed unanimously. The next meeting of the Board will be June 16, 2020.**

Respectfully Submitted,

By: Kevin Walker, District Manager

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 27, 2020 MINUTES OF THE CATHEDRAL PINES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Bill Heeter, President

Lynn Shepherd, Vice President

Ecton Espenlaub, Treasurer

John Kelley, Director

VACANT, Director