

**CATHEDRAL PINES METROPOLITAN DISTRICT  
NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS**

Tuesday, April 21, 2020 - 10:00 A.M.

Under emergency meeting procedures

Via tele- and video-conference

Public invited to attend

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/868545373>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 868-545-373

**Board of Directors**

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Bill Heeter, President	Term Expires May 2022
Lynn Shepherd, Vice President	Term Expires May 2020
Ecton Espenlaub, Treasurer	Term Expires May 2022
John Kelley, Assistant Secretary	Term Expires May 2020
Vacant	Term Expires May 2022

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**AGENDA**

**1. Call to Order**

- a. Meeting operating under previously adopted Emergency Resolution 2020-3-1

**2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**

**3. Approval of Agenda**

**4. Approval of Board Meeting Minutes** – Regular Meeting March 24, 2020 (scheduled for March 17, 2020)  
(see attached)

**5. Recommendation of candidate for Open Board Position**

**6. Financial Matters**

- a. 2019 Financial adjustments - Kevin
- b. 2020 forecast – Impact of COVID-19 on Lodge, property tax delay – Kevin, Ecton
- c. 2020 Capital Expenditures – Kevin, Bill
- d. Review of Unaudited Financial Statements as of March 31, 2020 (see attached)
- e. Approval of Payables for the Period Ending May 1, 2020 (see attached)
- f. FEMA Update
- g. COVID Emergency Loan

**7. Management Matters**

- a. Metro District Website upgrade status – Kevin
- b. Disposition of Storage Shed - John
- c. Trails/Community Maintenance – Ecton
  - Solar Light test
  - Plan to eliminate MVEA meters
  - Lodge Pavers

- Saxton Hollow signage and lighting
  - “Dogs must be on leash”
- d. Landscaping, Irrigation and ponds – Bill (interim)
- Hiring Landscape Architect for Comprehensive Community Landscape Plan
  - 2020 Landscape priorities
  - Lodge Plantings
  - Repair of irrigation system
  - Pond Management – Jamie
  - Meet with contractor to discuss invoicing, suspended projects, 2020 plan
- e. Lodge Management – Lynn/Lina
- Changes to Rental Contract
  - Capital Spending Request
- f. Joint Recycling Day update – Bill
- g. Mailbox vandalism/install cameras - Jamie

## **8. Legal Matters**

## **9. New Business**

## **10. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order in Which They Appear on Sign-Up Sheet)

## **11. Other Business**

- a. Next Regular scheduled Board Meeting May , 2020

## **12. Adjournment**