

**CATHEDRAL PINES METROPOLITAN DISTRICT**  
**NOTICE OF REGULAR MEETING**  
**BOARD OF DIRECTORS**

Tuesday, May 19, 2020 - 10:00 A.M.  
Under emergency meeting procedures  
Via tele- and video-conference  
Public invited to attend

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/908359645>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 908-359-645

**Board of Directors**

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Bill Heeter, President	Term Expires May 2022
Lynn Shepherd, Vice President	Term Expires May 2023
Ecton Espenlaub, Treasurer	Term Expires May 2022
John Kelley, Assistant Secretary	Term Expires May 2023
Rick Stauch, At Large	Term Expires May 2022

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**AGENDA**

**1. Call to Order**

- a. Meeting operating under previously adopted Emergency Resolution 2020-3-1

**2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**

**3. Approval of Agenda**

**4. Approval of Board Meeting Minutes – Regular Meeting April 21, 2020**

**5. Financial Matters**

- a. 2020 forecast update – Impact of COVID-19 on Lodge rentals – Kevin/Lynn
- b. Property tax payment delay – Kevin/Ecton
- c. Review of Unaudited Financial Statements as of April 30, 2020 (see attached) – Kevin/Ecton
- d. Approval of Payables for the Period Ending May 15, 2020 (see attached) - Kevin
- e. FEMA Update - Kevin
- f. COVID Emergency Loan - Update? - Kevin

**6. Management Matters**

- a. Metro District Website upgrade status update – Kevin
- b. Disposition of Storage Shed - John
- c. Trails/Community Maintenance – Ecton
  - Solar Light test update
  - Plan to eliminate MVEA meters

- Lodge Pavers
  - Saxton Hollow signage and lighting
  - No Horses on Trails discussion
  - Trail repairs – which areas need attention?
- d. Landscaping, Irrigation and ponds – Bill
- Hiring Landscape Architect for Comprehensive Community Landscape Plan - update
  - 2020 Landscape priorities – Bill/Jamie
    - Fix Irrigation system
    - Plant trees around Lodge (purchased in 2019)
    - Remove dead trees/shrubs near Lodge
    - Plant second garden near Lodge back deck to mirror existing
    - Plant garden near Lodge entrance/Mailbox area
    - Investigate condition of irrigation/trees/grasses on Vessey median near Holmes
    - Expand irrigation lines along Lodge Drive for new pines
  - Pine Tree Transplant Update/Trees 4 Tomorrow - Bill
  - Culvert Repair on Fox Chase - Kevin
  - Pond Management Update – Jamie
- e. Lodge Management Update – Lynn/Lina
- ADT Issues – discussion
  - Status of potential reopening
  - Update on rentals/tours/postponements/cancellations
  - Status of website updates/photo shoots etc.
  - Possible Open House in late summer?
  - Contract amendment for monthly stipend – Kevin/Lynn
- f. Joint Recycling Day update – Bill
- Saturday, May 30 9:00 a.m. – 1:00 p.m.
  - Recycling of Electronics/Shredding/Goodwill
- g. Mailbox vandalism/install cameras update- Jamie

## **7. HOA Update – Rick**

- a. Meet and Greet Plan for 2020

## **8. Legal Matters**

## **9. New Business**

## **10. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order in Which They Appear on Sign-Up Sheet)

## **11. Other Business**

- a. Next Regular scheduled Board Meeting June 16, 2020 10:00 a.m. (in person at Lodge)

## **12. Adjournment**