

**CATHEDRAL PINES METROPOLITAN DISTRICT  
NOTICE OF SPECIAL MEETING  
BOARD OF DIRECTORS**

Cathedral Pines Meeting  
Wednesday, January 20, 2021 10:00 AM - 12:30 PM (MDT)

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/718770333>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 718-770-333

Public Welcome

Board of Directors

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Bill Heeter, President	Term Expires May 2022
Lynn Shepherd, Vice President	Term Expires May 2023
Ecton Espenlaub, Treasurer	Term Expires May 2022
John Kelley, Secretary	Term Expires May 2023
Rick Stauch, At Large	Term Expires May 2022

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**AGENDA**

**1. Call to Order**

- a. Meeting operating under previously adopted Emergency Resolution 2020-3-1

**2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**

**3. Approval of Agenda**

**4. Approval of Board Meeting Minutes** – Regular meeting on November 17, 2020 (see attached)

**5. Adoption of Posting Resolution (see attached)**

**6. Election of Board Officers for 2021**

- a. President, Vice President, Secretary/Treasurer, Assistant Secretary (link here to vote anonymously: <https://form.jotform.com/210064228385048>)
- b. Division of responsibilities -landscape, lodge, etc. local community liaison, El Paso County, community issues, HOA liaison, Newsletter

**6. Financial Matters**

- a. Review of Unaudited Financial Statements as of December 31, 2020 (see attached) – Kevin/Ecton
- b. Approval of Payables for the Period Ending December 31 , 2020 (see attached) – Kevin
- c. Review of Bill.com and possible acceptance
- d. 2021 Budget Review – Kevin, Ecton, John
- e. Status of COVID-19 Relief Application and FEMA reimbursement – Kevin

**7. Objectives for 2021 - Discussion**

- a. Lodge - Lynn
- b. Landscaping - Bill
- c. Trail Maintenance – Ecton
- d. Ancillary Programs (Recycling Event, Holiday Decorating, etc.) – Bill
  1. By-Laws and Code of conduct – Bill
  2. Bill.com?? Where to bring up?

#### **7. Status of Metro Contracts for 2021**

- a. Annual Service contracts (see attached)
  - Walker Schooler District Managers
  - Warren Management
  - White Bear Ankele Law Firm
  - Lodge Management
  - Landscaping and Snow Removal – A Cut Above
- b. Long term contracts
  - Rental of Storage Shed - A Cut Above
  - Security Servies for Lodge and Storage Shed
  - Fire maintenance
  - Waste Connections
  - Pond management
- c. One time contracts/work orders
  - Emergency Repairs, Electrical Concerns, Cleaning, Tree Removal

#### **9. Status of Metro Project Proposals for 2021**

- a. Tree Trimming and Removal
- b. Resealing Asphalt and Addition of Parking Spaces at Lodge
- c. Sealing of Exterior of Lodge
- d. Pond Maintenance
- e. Long-term Landscape Design Plan for Community

#### **10. Lodge Management Update – Lynn/Lina**

- a. Status of current and future operations – Lina
- b. Lodge Improvements for 2021

#### **11. HOA Update – Rick**

#### **12. Legal Matters**

- a. Homeowners' Release from Liability for Maintenance of Adjacent Land – Kevin and Bill

#### **13. New Business**

- a. Temporary Signage Guidelines - Ecton

#### **14. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order in Which They Appear on Sign-Up Sheet)

#### **15. Other Business**

- f. Schedule Board Meetings day/time/dates for balance of 2021

#### **16. Adjournment**