

**CATHEDRAL PINES METROPOLITAN DISTRICT  
NOTICE OF SPECIAL MEETING  
BOARD OF DIRECTORS**

April 20, 2021 10:00 AM - 12:30 PM (MDT)  
Cathedral Pines Community Center  
13975 Milam Rd.  
Colorado Springs, CO 80908  
Or

**Please join meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/167017405>

**You can also dial in using your phone.**

United States: +1 (571) 317-3129

**Access Code:** 167-017-405

Public Welcome

Board of Directors

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|                               |                       |
|-------------------------------|-----------------------|
| Bill Heeter, President        | Term Expires May 2022 |
| Lynn Shepherd, Vice President | Term Expires May 2023 |
| Ecton Espenlaub, Treasurer    | Term Expires May 2022 |
| (Open)                        | Term Expires May 2023 |
| Rick Stauch, At Large         | Term Expires May 2022 |

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**AGENDA**

**1. Call to Order**

- a. Meeting operating under previously adopted Emergency Resolution 2020-3-1

**2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**

**3. Approval of Agenda**

**4. Approval of Board Meeting Minutes** – Regular meeting on March 19, 2021 (see attached)

**5. Lodge Management Update – Lynn/Lina**

- a. Status of current operations – Lina
- b. Status of capital items - Lynn/Lina

**6. Financial Matters**

- a. Review of Unaudited Financial Statements as of March 31, 2021 (see attached) – Kevin/Ecton
- b. Approval of Payables for the Period Ending April 10, 2021 (see attached) – Kevin
- c. Update on Status of FEMA/COVID claim amounts – Kevin
- d. Future possibilities for recovery grants/loans, etc. – Kevin

**7. Management Matters**

- a. Update on Management activities
  - District Manager
  - Warren Management activities
- b. Update on nearby development proposals – Bill/Mr. Behnke

- c. Update on Security System/Consolidation of Fire Alarm Monitoring etc. – Kevin
- d. Update on Community Map -Kevin
- e. Trails/Community Maintenance – Ecton
- f. Pond startup – Jamie
- g. Bulletin Boards - Jamie
- h. Irrigation Plans
  - Median irrigation start-up – Jamie
  - Proposal to map irrigation lines, wells and cisterns throughout community – Bill
  - Proposal to begin irrigation work along Lodge Drive - Bill
- i. Participation with HOA Recycling Day - Bill
  - Share Cost
  - Blood Drive/Bloodmobile
  - Food donations

**8. By-Laws Discussion and Review**

**9. Proposed By-Laws Discussion – All**

- j. Discussion of District By-Laws – Bill (see attached draft) –

**10. HOA Update – Rick**

**11. Legal Matters**

**12. New Business**

**13. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in order in which they appear on Sign-Up sheet)

**14. Board Vacancy – report of subcommittee**

**15. Other Business**

**16. Adjournment** – Next Regular Board Meeting scheduled for May 18, 2021 at 10:00 AM





**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CATHEDRAL PINES METROPOLITAN DISTRICT  
HELD MARCH 19, 2021  
AT 10:00 A.M.**

Pursuant to posted notice, the special meeting of the Board of Directors of the Cathedral Pines Metropolitan District was held on Friday, March 19<sup>th</sup> at 10:00 a.m., via telephone and video conference call.

In attendance were Directors:

Bill Heeter  
Ecton Espenlaub  
Lynn Shepherd  
Rick Stauch, Excused

Also in attendance were:

Kevin Walker, Walker Schooler District Managers  
Rebecca Hardekopf, Walker Schooler District Managers  
Jamie Adams, Warren Management  
Lina Hoekman, Lodge Manager  
Kevin Combs

1. Call to Order:

- a. Meeting operating under previously adopted Emergency Resolution 2020-3-1: President Heeter called the meeting to order at 10:01 a.m. and confirmed a quorum of the Board was present.

2. Approval of the Agenda: Director Espenlaub moved to approve the Agenda as presented; seconded by Director Shepherd. Motion passed unanimously.

3. Approval of Board Meeting Minutes – Regular meeting on March 4, 2021: President Heeter and Director Espenlaub noted clarifications to the minutes. Director Espenlaub moved to approve the March 4, 2021 Meeting Minutes as amended; seconded by Director Shepherd. Motion passed unanimously. After review and discussed changes, Director Espenlaub moved to approve the February 16, 2021 Minutes as amended; seconded by Director Shepherd. Motion passed unanimously.

4. Lodge Management Update:

- a. Status of current operations: Mrs. Hoekman reported on the status of current Lodge operations. She noted an update she made to the bookings and pay tracker that shows lodge management projected pay that calculates the difference between the 30% and flat rate per Board member request. Mrs. Hoekman discussed COVID-19 capacity restrictions and noted the County

anticipates 80% capacity by July and onward which is exciting news for events. She also noted the tents would not be necessary if the capacity is increased.

- b. Proposals for capital spending: The Board discussed the budget for capital improvements and that Lodge revenue remains fairly unpredictable. Director Shepherd and Mrs. Hoekman recommend prioritizing the wall construction and getting it done soon so it is ready for the open house, tours, and events. Mrs. Adams recommended prioritizing the parking lot sealing because the condition is deteriorating.
- Chairs/Tables: The estimated cost of the chairs is between \$2,500 and \$3,500, and they have not been ordered but could take 2 months for delivery.
  - Sealing of Parking Lot/Expansion of parking stalls: Mrs. Adams discussed the parking lot and explained it is more important to get the cracks filled, patching, and seal coat done, and additional spaces are not necessary at this time. She recommends moving forward with Seals and Stripes whose proposal is the best price at \$5,480 for the crack filling, patching, and seal coating. Director Shepherd suggested a designated overflow parking area using gravel that would be more cost effective.
  - Construction of wall in "Bridal Room": Mrs. Adams presented the proposals received for wall construction. She recommended moving forward with Veteran Handyman whose proposal is \$3,680 compared to the other vendors at \$4,900 and \$7,100. Mrs. Adams also recommended getting the exterior wood staining done after the wall construction if approved by the Board. The proposal from AMC for the exterior wood staining is \$4,000.
  - Other: Director Shepherd discussed the Lodge floors. The cost proposals received for the floor replacement were high at \$35,000, so Director Shepherd recommends polishing the floors this year and saving the proposals for the future if events resume and revenues increase. President Heeter asked about a protective coat for the floors and Mrs. Adams said she will inquire with the vendor.

Director Shepherd discussed the A/V upgrades on the outdoor patio. She noted the upgrades were approved by the Board two years ago, but they were put on hold last year. Best Buy will need to come out and redo the proposal, but the costs were roughly \$8,000.

Mr. Walker discussed the proposals for the fire alarm panel. One proposal for replacement was \$6,000 and another proposal for \$8,000. He noted that he never received a proposal back from ADT or BGI. Mr. Walker recommended moving forward with the battery replacement.

After further discussion, President Heeter moved to tentatively approve the expenditures of constructing the wall, buffing the floors, resealing the parking lot, exterior wood staining, and purchasing the chairs, not to exceed \$20,000 and to be completed over the next four months; seconded by Director Shepherd. Motion passed unanimously. The Board discussed furniture in the Lodge that needs to be relocated to the shed and sold. Mrs. Hoekman left the meeting.

## 5. Financial Matters:

- a. Review of Unaudited Financial Statements as of February 28, 2021: Mr. Walker presented the review of the unaudited financial statements as of February 28, 2021. Mrs. Hardekopf noted \$95,000 was received for O&M from property taxes.
- b. Approval of Payables for the Period Ending March 15, 2021: Mr. Walker presented the

Payables for the period ending March 15, 2021. The Board discussed snow removal and concerns from the community. The Board discussed communicating with the community about expectations of snow removal during large snow events. President Heeter said he will include something in the newsletter. Director Espenlaub moved to approve the Payables as presented; seconded by Director Shepherd. Motion passed unanimously.

- c. Update on Status of FEMA/COVID claim amounts: Mr. Walker reported that the deadline for FEMA expired and he has a call into FEMA as well as Doug Lamborn's office who helped expedite the process last time.
- d. Future possibilities for recovery grants/loans, etc.: Mr. Walker explained there are significant funds included in the new recovery act passed by Congress for El Paso County and City of Colorado Springs. Special districts are included in a special category and that money has not yet been allocated, and the Special Districts Association is lobbying to see how that money will be divided up. There are no applications yet, but they should be available in the near future and Walker Schooler District Managers will continue to monitor the situation.
- e. Approval of Contract modification for WSDM, LLC: Mr. Walker explained he made the modifications as discussed to the contract and it is ready for Board approval. Director Espenlaub moved to approve the contract for WSDM, LLC; seconded by Director Shepherd. Motion passed unanimously.

#### 6. Management Matters:

- a. Update on Management activities
  - District Manager: Mr. Walker reported on district management activities and confirmed the annual compliance requirements were completed in the last few months. WSDM is working on preparing the documents for the Audit in mid-April, as well as preparing minutes and related documents from recent board meetings. Mr. Walker reported that he hired Kinley-Horn to complete the new district map and the draft should be done by the next meeting.
  - Warren Management activities: Mrs. Adams reported she has been working on items to get the Lodge prepared for opening season, as well as coordinating with A Cut Above on snow removal.
- b. Update on Security System/Consolidation of Fire Alarm Monitoring etc.: There was no additional discussion.
- c. Trails/Community Maintenance: There was no discussion.
- d. Irrigation Plans
  - Median irrigation start-up: Mrs. Adams reported that the median irrigation will not start up until May after the last frost, so she recommends having an on-site Board meeting in May with A Cut Above and the landscape architects.
  - Proposal to run irrigation along Lodge entrance: The cost quoted last year from A Cut Above was \$1,800. No action was taken, and the issue was tabled until the May meeting when the Board will discuss all landscaping issues.
  - Pond start-up: Mrs. Adams reported the ponds are scheduled to start up in mid-April with fish being added in early May. The cost for the fish is \$800 to \$1,000.
  - Proposal to map irrigation lines, wells, and cisterns throughout community: Mrs. Adams said she will reach out to H2O Irrigation Specialists to see if they can assist with completing the irrigation map. Mr. Walker said he reached out to the original landscape planner and he confirmed that he does not have the plans or files anymore.
- e. Bulletin Board Status: Mrs. Adams reported that large outdoor bulletin boards are expensive, ranging from \$616 to \$1,132. The old bulletin board was removed because it was damaged. Mrs. Adams will continue to research.

f. Participation with HOA Recycling Day

- Share Cost: The Board discussed sharing the costs with the HOA for the recycling day event. Mr. Walker confirmed that the cost sharing is allowed and an approved use of funds and is not an issue according to legal counsel. President Heeter moved to approve the cost sharing with the HOA not to exceed \$1,500; seconded by Director Shepherd. Motion passed unanimously.
- Blood Drive/Bloodmobile: President Heeter suggested having a community blood drive and asked for Board member's opinions. Director Shepherd confirmed UCHealth does the on-site blood drives. Director Shepherd suggested broadcasting it on the Nextdoor app broader community to get more donors.

7. Status of Filling Open Metro Board Seat: Mr. Walker reported there are two candidates that are interested in joining the Board. He suggested the Board create a subcommittee to interview the potential candidates. President Heeter and Director Stauch will be on the subcommittee. The Board directed Mr. Walker to send an email blast notifying the community of the vacancy.

8. Discussion – How to Recruit More Volunteers: President Heeter explained the need for more volunteers to help with community events and items such as the County liaison volunteer for curb and gutter issues. Director Espenlaub suggested availability expectations be outside board meeting times since a lot of people work full time and are unable to attend the standing board meeting. Mr. Walker complimented the Board on all of the work they volunteer to do for the community.

9. Proposed By-Laws Discussion

- a. Discussion and adoption of District By-Laws: The Board postponed this item to the April Board meeting so the new Board member is able to provide input.

10. HOA Update: Mrs. Adams reported on the HOA and she noted detailed information on the fire-wise designation program will be provided to the community in the coming weeks. She also reported the Tall Timbers chipping program will be held the week of May 24, 2021. Mrs. Adams noted the HOA is in the process of amending some landscaping items in the Design Guidelines as well.

11. Legal Matters:

- a. Homeowners' Release from Liability for Maintenance of Adjacent Land: President Heeter reported the draft was completed by legal and there is no action needed.

12. New Business: President Heeter asked for Board opinion on meeting in person, socially distanced at the Lodge starting in April. Directors Espenlaub and Shepherd agreed and had no concerns. Mr. Walker suggested keeping the video and teleconference as an option as well as in person.

13. Public Comment: There was no public comment.

14. Other Business:

- a. Schedule Board Meetings day/time/dates for balance of 2021: There was no discussion.

15. Adjournment: Director Shepherd moved to adjourn the meeting; seconded by Director Espenlaub. Motion passed unanimously at 11:39 a.m.

Respectfully Submitted,

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By: Kevin Walker, District Manager

THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 19, 2021 MINUTES OF THE CATHEDRAL PINES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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Bill Heeter, President

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Lynn Shepherd, Vice President

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Ecton Espenlaub, Treasurer

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Rick Stauch, Director







**Cathedral Pines Metropolitan District**  
**PAYMENT REQUEST**  
4/20/2021  
**GENERAL FUND ACCOUNT**

| Company                            | Invoice    | Date      | Amount              | Comments               |
|------------------------------------|------------|-----------|---------------------|------------------------|
| A Cut Above Lawn Service           | 23370      | 4/1/2021  | \$ 2,475.08         | Landscape Maintenance  |
| A Cut Above Lawn Service           | 23322      | 3/22/2021 | \$ 2,940.00         | Split                  |
| Black Hills Energy                 | 04/02/2021 | 4/2/2021  | \$ 154.09           | Utilities - Lodge      |
| Lina Hoekman                       | L042021    | 3/31/2021 | \$ 3,523.00         | Lodge - Booking fee    |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 37.19            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 404.76           | Utilities - Lodge      |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 35.30            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 42.00            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 35.00            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 34.00            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 36.96            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 34.59            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 42.28            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 36.96            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 44.00            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 34.35            | Utilities - O&M        |
| Mountain View Electric             | 03/17/2021 | 3/17/2021 | \$ 34.00            | Utilities - O&M        |
| Stratus IQ                         | 04/01/2021 | 4/1/2021  | \$ 240.30           | Telephone              |
| The Warren Management Group, Inc.  |            |           |                     | Maintenance Management |
| Walker Schooler District Managers  | 6709       | 3/31/2021 | \$ 3,675.00         | Management Expense     |
| White Bear Ankele Tanaka & Waldron | 15014      | 3/31/2021 | \$ 129.16           | Legal Fees             |
| <b>TOTAL</b>                       |            |           | <b>\$ 13,988.02</b> |                        |

**BONDS REVENUE FUND ACCOUNT**

| Description  | Date | Amount      | Comments         |
|--------------|------|-------------|------------------|
| UMB Bank NA  |      |             | Interest Payment |
| <b>TOTAL</b> |      | <b>\$ -</b> |                  |

**TOTAL \$ 13,988.02**



**Cathedral Pines Metropolitan District  
Profit & Loss Budget vs. Actual  
January through March 2021**

|                                      | TOTAL             |                   |                   |                    |               |
|--------------------------------------|-------------------|-------------------|-------------------|--------------------|---------------|
|                                      | Mar 21            | Jan - Mar 21      | Budget            | \$ Over Budget     | % of Budget   |
| <b>Ordinary Income/Expense</b>       |                   |                   |                   |                    |               |
| <b>Income</b>                        |                   |                   |                   |                    |               |
| <b>1-100 · GF INCOME</b>             |                   |                   |                   |                    |               |
| 1-105 · GF Prop Tax Revenue          | 93,939.82         | 101,389.04        | 258,217.22        | -156,828.18        | 39.27%        |
| 1-110 · Specific Ownership Taxes     | 4,789.20          | 9,654.95          | 36,150.41         | -26,495.46         | 26.71%        |
| 1-120 · Rental Income - Lodge Events | 7,353.67          | 10,453.67         | 75,000.00         | -64,546.33         | 13.94%        |
| 1-127 · Rental Income - Shed         | 833.33            | 1,666.66          |                   |                    |               |
| 1-140 · FEMA Funds                   | 0.00              | 0.00              | 20,000.00         | -20,000.00         | 0.0%          |
| 1-145 · Sales of Product Income      | 0.00              | 0.00              | 1,600.00          | -1,600.00          | 0.0%          |
| <b>Total 1-100 · GF INCOME</b>       | <u>106,916.02</u> | <u>123,164.32</u> | <u>390,967.63</u> | <u>-267,803.31</u> | <u>31.5%</u>  |
| <b>2-100 · DS INCOME</b>             |                   |                   |                   |                    |               |
| 2-105 · DS Prop Tax Revenue          | 93,939.82         | 101,389.02        | 258,217.22        | -156,828.20        | 39.27%        |
| 2-130 · DS Interest Income           | 15.11             | 42.44             |                   |                    |               |
| <b>Total 2-100 · DS INCOME</b>       | <u>93,954.93</u>  | <u>101,431.46</u> | <u>258,217.22</u> | <u>-156,785.76</u> | <u>39.28%</u> |
| <b>Total Income</b>                  | <u>200,870.95</u> | <u>224,595.78</u> | <u>649,184.85</u> | <u>-424,589.07</u> | <u>34.6%</u>  |
| <b>Gross Profit</b>                  | 200,870.95        | 224,595.78        | 649,184.85        | -424,589.07        | 34.6%         |
| <b>Expense</b>                       |                   |                   |                   |                    |               |
| <b>TRANSFERS OUT</b>                 |                   |                   |                   |                    |               |
| Capital Replacement Reserve          | 0.00              | 0.00              | 25,000.00         | -25,000.00         | 0.0%          |
| <b>Total TRANSFERS OUT</b>           | <u>0.00</u>       | <u>0.00</u>       | <u>25,000.00</u>  | <u>-25,000.00</u>  | <u>0.0%</u>   |
| <b>1-1000 · SERVICES</b>             |                   |                   |                   |                    |               |
| 1-1005 · Audit                       | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%          |
| 1-1010 · Management Expense          | 3,675.00          | 11,025.00         | 11,025.00         | 0.00               | 100.0%        |
| 1-1015 · Maintenance Management      | 0.00              | 4,000.00          | 6,250.02          | -2,250.02          | 64.0%         |
| 1-1020 · Legal Fees                  | 129.16            | 2,122.27          | 2,749.98          | -627.71            | 77.17%        |
| <b>Total 1-1000 · SERVICES</b>       | <u>3,804.16</u>   | <u>17,147.27</u>  | <u>20,025.00</u>  | <u>-2,877.73</u>   | <u>85.63%</u> |
| <b>1-2000 · LODGE</b>                |                   |                   |                   |                    |               |
| 1-2001 · Lodge Management            | 3,500.00          | 7,000.00          | 7,000.00          | 0.00               | 100.0%        |
| 1-2020 · Event Supplies              | 65.48             | 126.43            | 3,000.00          | -2,873.57          | 4.21%         |
| 1-2025 · Cleaning                    | 0.00              | 0.00              | 500.00            | -500.00            | 0.0%          |
| 1-2030 · Repairs and Maintenance     | 0.00              | 1,442.46          | 10,000.00         | -8,557.54          | 14.43%        |
| 1-2035 · Utilities                   | 626.54            | 2,494.37          | 1,999.98          | 494.39             | 124.72%       |
| 1-2040 · Security                    | 145.22            | 182.75            | 750.00            | -567.25            | 24.37%        |
| 1-2043 · Capital Improvements - O&M  | 0.00              | 0.00              | 20,000.00         | -20,000.00         | 0.0%          |
| 1-2044 · Landscape Maintenance       | 0.00              | 0.00              | 3,750.00          | -3,750.00          | 0.0%          |
| 1-2045 · Snow Removal                | 1,550.00          | 2,790.00          | 5,000.01          | -2,210.01          | 55.8%         |
| 1-2050 · Trash                       | 0.00              | 0.00              | 1,500.00          | -1,500.00          | 0.0%          |
| 1-2055 · Telephone                   | 240.30            | 720.90            | 825.00            | -104.10            | 87.38%        |
| 1-4030 · Lodge Contingency           | 0.00              | 0.00              | 10,000.00         | -10,000.00         | 0.0%          |
| <b>Total 1-2000 · LODGE</b>          | <u>6,127.54</u>   | <u>14,756.91</u>  | <u>64,324.99</u>  | <u>-49,568.08</u>  | <u>22.94%</u> |
| <b>1-3000 · GF EXPENSES</b>          |                   |                   |                   |                    |               |
| License & Fees                       | 0.00              | 553.73            |                   |                    |               |
| 1-3005 · Landscape Maintenance       | 0.00              | 4,950.16          | 8,749.98          | -3,799.82          | 56.57%        |
| 1-3010 · Repair & Maintenance - O&M  | 0.00              | 392.89            | 25,000.00         | -24,607.11         | 1.57%         |
| 1-3015 · Snow Removal - O&M          | 1,495.00          | 2,385.00          | 12,500.01         | -10,115.01         | 19.08%        |
| 1-3020 · Utilities - O&M             | 490.63            | 1,881.68          | 4,999.98          | -3,118.30          | 37.63%        |

## Cathedral Pines Metropolitan District Profit & Loss Budget vs. Actual

January through March 2021

TOTAL

|  | Mar 21            | Jan - Mar 21      | Budget            | \$ Over Budget     | % of Budget   |
|--|-------------------|-------------------|-------------------|--------------------|---------------|
| 1-3025 · Infrastructure Replacement          | 0.00              | 0.00              | 10,000.00         | -10,000.00         | 0.0%          |
| <b>Total 1-3000 · GF EXPENSES</b>            | <b>1,985.63</b>   | <b>10,163.46</b>  | <b>61,249.97</b>  | <b>-51,086.51</b>  | <b>16.59%</b> |
| <b>1-4000 · OTHER</b>                        |                   |                   |                   |                    |               |
| 1-4005 · Bank Charges                        | 0.00              | 0.00              | 500.00            | -500.00            | 0.0%          |
| 1-4010 · Insurance/ Fees                     | 9,341.00          | 9,341.00          | 12,000.00         | -2,659.00          | 77.84%        |
| 1-4015 · Office Expenses                     | 0.00              | 0.00              | 500.00            | -500.00            | 0.0%          |
| 1-4020 · Collection Fee GF(Treasurer)        | 1,409.10          | 1,698.33          | 3,873.26          | -2,174.93          | 43.85%        |
| <b>Total 1-4000 · OTHER</b>                  | <b>10,750.10</b>  | <b>11,039.33</b>  | <b>16,873.26</b>  | <b>-5,833.93</b>   | <b>65.43%</b> |
| <b>1-5000 · COVID RELATED EXPENSES</b>       |                   |                   |                   |                    |               |
| 1-5010 · Lodge COVID Restructuring           | 0.00              | 0.00              | 10,500.00         | -10,500.00         | 0.0%          |
| 1-5020 · Cleaning Services                   | 0.00              | 0.00              | 1,000.00          | -1,000.00          | 0.0%          |
| 1-5050 · Other                               | 0.00              | 0.00              | 1,000.00          | -1,000.00          | 0.0%          |
| <b>Total 1-5000 · COVID RELATED EXPENSES</b> | <b>0.00</b>       | <b>0.00</b>       | <b>12,500.00</b>  | <b>-12,500.00</b>  | <b>0.0%</b>   |
| <b>2-1000 · DS EXPENSES</b>                  |                   |                   |                   |                    |               |
| 2-1010 · Collection Fee DS (Treasurer)       | 1,409.09          | 1,409.09          |                   |                    |               |
| 2-1015 · Bond Principal Pmts                 | 0.00              | 0.00              | 65,000.00         | -65,000.00         | 0.0%          |
| 2-1030 · Interest Expense DS                 | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%          |
| <b>Total 2-1000 · DS EXPENSES</b>            | <b>1,409.09</b>   | <b>1,409.09</b>   | <b>65,000.00</b>  | <b>-63,590.91</b>  | <b>2.17%</b>  |
| 66910 · Bank Service Charges                 | 0.00              | -17.58            |                   |                    |               |
| <b>Total Expense</b>                         | <b>24,076.52</b>  | <b>54,498.48</b>  | <b>264,973.22</b> | <b>-210,474.74</b> | <b>20.57%</b> |
| <b>Net Ordinary Income</b>                   | <b>176,794.43</b> | <b>170,097.30</b> | <b>384,211.63</b> | <b>-214,114.33</b> | <b>44.27%</b> |
| <b>Net Income</b>                            | <b>176,794.43</b> | <b>170,097.30</b> | <b>384,211.63</b> | <b>-214,114.33</b> | <b>44.27%</b> |

**Cathedral Pines Metropolitan District**  
**Balance Sheet**  
As of March 31, 2021

|   | Mar 31, 21          |
|---|---------------------|
| <b>ASSETS</b>                             |                     |
| <b>Current Assets</b>                     |                     |
| <b>Checking/Savings</b>                   |                     |
| ECB Debt Service Fund                     | 253,605.81          |
| ECB General Fund                          | 210,139.31          |
| MM - CSafe Bond Fund UMB                  | 0.53                |
| <b>Total Checking/Savings</b>             | 463,745.65          |
| <b>Accounts Receivable</b>                |                     |
| Accounts Receivable                       | 1,425.00            |
| <b>Total Accounts Receivable</b>          | 1,425.00            |
| <b>Other Current Assets</b>               |                     |
| 12000 - Undeposited Funds                 | -833.33             |
| <b>Total Other Current Assets</b>         | -833.33             |
| <b>Total Current Assets</b>               | 464,337.32          |
| <b>Fixed Assets</b>                       |                     |
| <b>Community Center</b>                   |                     |
| Accum Depreciation                        | -531,599.00         |
| Original Cost                             | 1,328,384.00        |
| <b>Total Community Center</b>             | 796,785.00          |
| <b>Equipment</b>                          |                     |
| Accum Depreciation                        | -2,683.00           |
| Equipment - Other                         | 13,922.00           |
| <b>Total Equipment</b>                    | 11,239.00           |
| <b>Parks, Trails &amp; Monument</b>       |                     |
| Accum Depreciation                        | -540,161.00         |
| Original Cost                             | 897,354.77          |
| Parks, Trails & Monument - Other          | 69,594.64           |
| <b>Total Parks, Trails &amp; Monument</b> | 426,788.41          |
| <b>Total Fixed Assets</b>                 | 1,234,812.41        |
| <b>TOTAL ASSETS</b>                       | <b>1,699,149.73</b> |
| <b>LIABILITIES &amp; EQUITY</b>           |                     |
| <b>Liabilities</b>                        |                     |
| <b>Current Liabilities</b>                |                     |
| <b>Accounts Payable</b>                   |                     |
| Accounts Payable (A/P)                    | 24,040.32           |
| <b>Total Accounts Payable</b>             | 24,040.32           |
| <b>Other Current Liabilities</b>          |                     |
| Accrued Interest - DSvc                   | 18,737.67           |
| Deposits- Lodge Events                    | 22,750.00           |
| <b>Total Other Current Liabilities</b>    | 41,487.67           |
| <b>Total Current Liabilities</b>          | 65,527.99           |
| <b>Long Term Liabilities</b>              |                     |
| <b>Bonds Payable 2016</b>                 |                     |
| Bond Premium 2016                         |                     |
| A/A Bond Premium 2016                     | -65,260.36          |
| Bond Premium 2016 - Other                 | 414,881.70          |
| <b>Total Bond Premium 2016</b>            | 349,621.34          |

## Cathedral Pines Metropolitan District

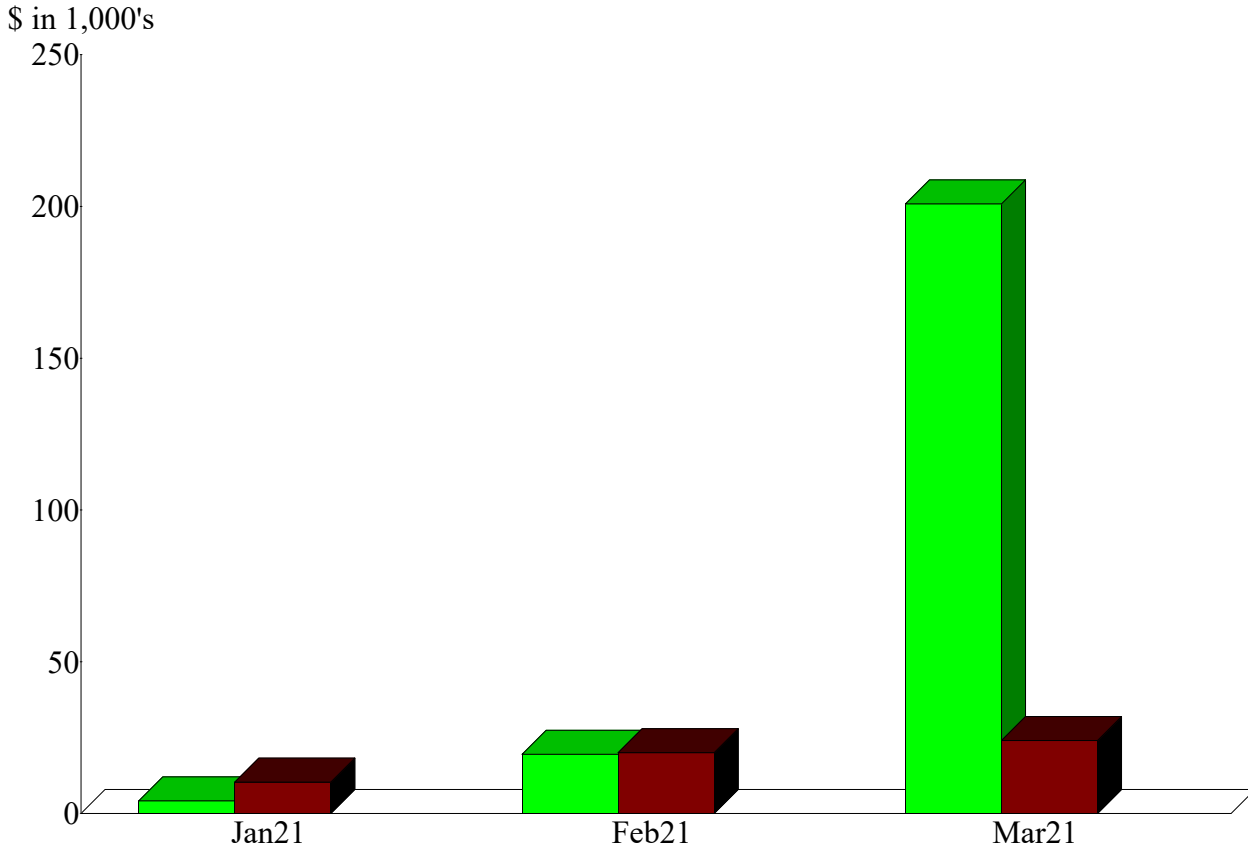
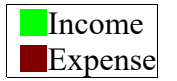
## Balance Sheet

As of March 31, 2021

|                                       | <u>Mar 31, 21</u>          |
|---------------------------------------|----------------------------|
| Bonds Payable 2016 - Other            | 4,475,000.00               |
| <b>Total Bonds Payable 2016</b>       | <u>4,824,621.34</u>        |
| <b>Total Long Term Liabilities</b>    | <u>4,824,621.34</u>        |
| <b>Total Liabilities</b>              | 4,890,149.33               |
| <b>Equity</b>                         |                            |
| Debt Svc / Cap Proj Funds             | 155,805.00                 |
| General Fund-Restricted               | 8,054.00                   |
| General Fund-Unrestricted             | 33,873.00                  |
| Gov't Wide Fund Balance               | -3,741,036.79              |
| 32000 - Retained Earnings             | 182,207.89                 |
| Net Income                            | 170,097.30                 |
| <b>Total Equity</b>                   | <u>-3,190,999.60</u>       |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>1,699,149.73</u></u> |

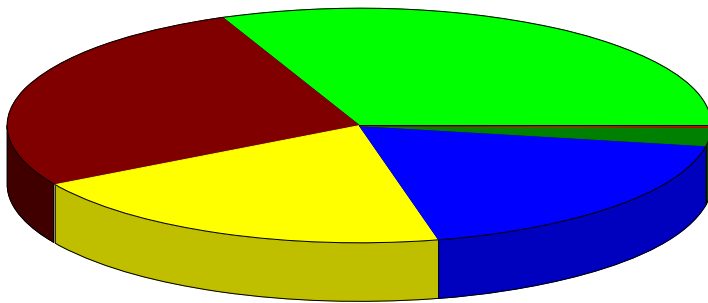


Income and Expense by Month  
January through March 2021



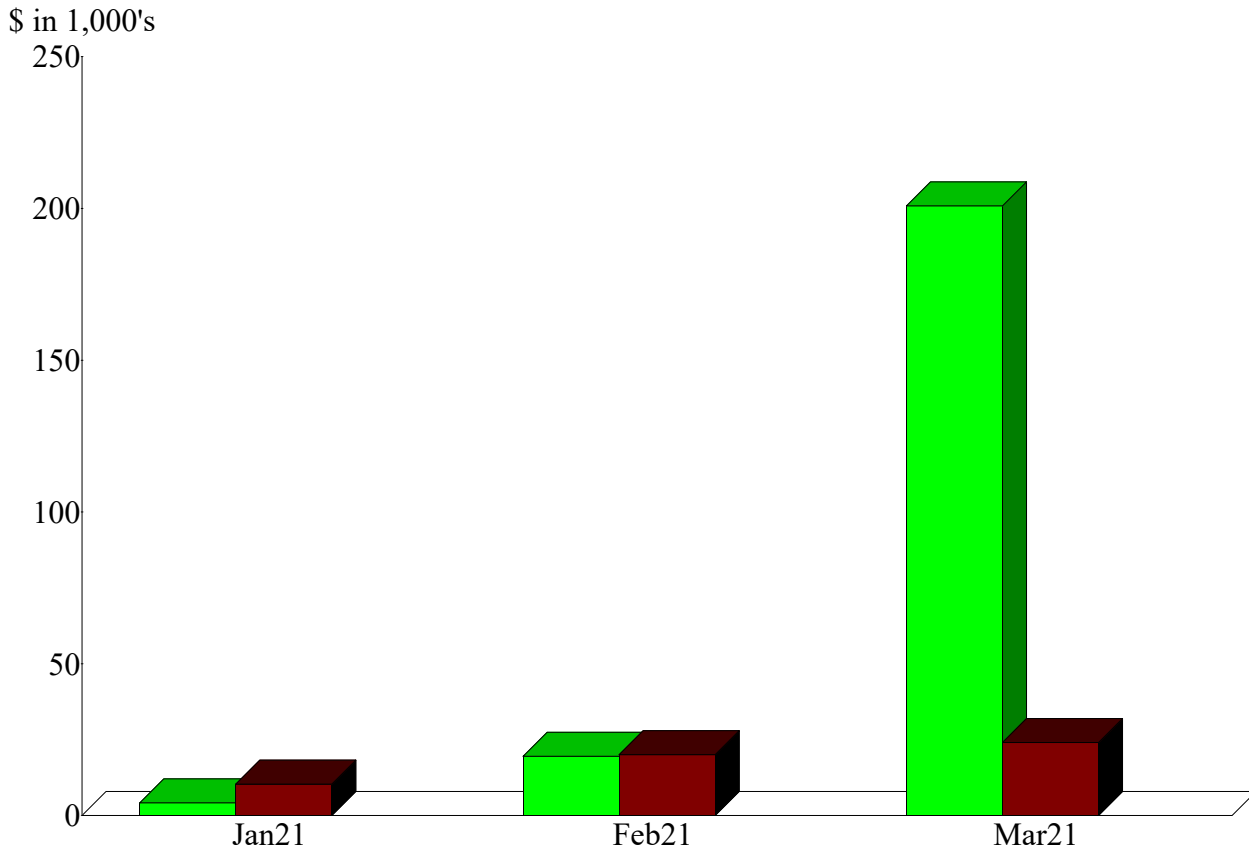
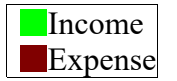
Expense Summary  
January through March 2021

|                              |                 |
|------------------------------|-----------------|
| 1-1000 · SERVICES            | 31.45%          |
| 1-2000 · LODGE               | 27.07           |
| 1-4000 · OTHER               | 20.25           |
| 1-3000 · GF EXPENSES         | 18.64           |
| 2-1000 · DS EXPENSES         | 2.58            |
| 66910 · Bank Service Charges | <b>-\$17.58</b> |
| Sub-Total                    | \$54,498.48     |



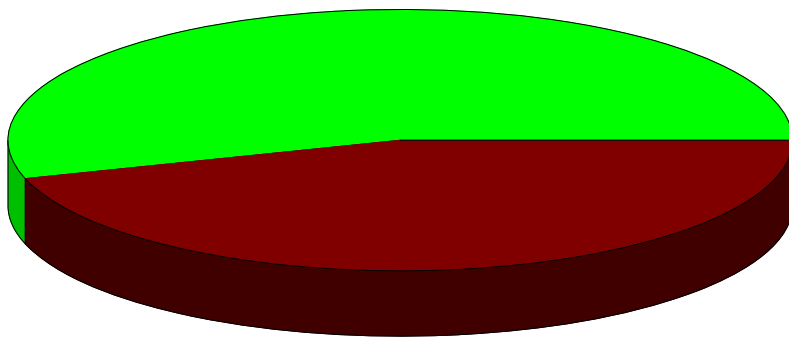
By Account

Income and Expense by Month  
January through March 2021



Income Summary  
January through March 2021

|                   |              |
|-------------------|--------------|
| 1-100 · GF INCOME | 54.84%       |
| 2-100 · DS INCOME | 45.16        |
| Total             | \$224,595.78 |



By Account



**BOARD OF DIRECTORS POLICY MANUAL**  
**OF THE**  
**CATHEDRAL PINES METROPOLITAN**  
**DISTRICT**

**PART I - GENERAL RULES**

**RULE I-1: Purpose**

The purpose of this Policy Manual is to provide guidelines for the conduct of the Board of Directors of the Cathedral Pines Metropolitan District.

**RULE I-2: Suspension of Rules**

Any of the within rules not required by law may be suspended by a majority vote of the Board.

**RULE I-3: Alteration, Amendment or Repeal**

Any rule may be altered, amended or repealed at a duly noticed meeting by a majority vote of the Board.

**PART II - BASIS OF AUTHORITY**

**RULE II-1: Authority of the Board**

The Cathedral Pines Board of Directors is the governing authority of this District. Apart from his/her normal function as a part of this unit, or as directed by the Board, no Director may commit the District to any policy, act or expenditure. All powers, privileges and duties vested in or imposed upon the District shall be exercised and performed by and through the Board. The Board may delegate to officers, employees and agents of the District any or all administrative and ministerial powers.

**RULE II-2: Representation**

The Board of Directors as a whole should not represent any factional segment of the District, but rather represent and act for the District as a whole.

**RULE II-3: Governing Laws**

The Board of Directors shall comply with and be guided by applicable state laws and regulations including the Colorado Special District Act and applicable federal laws and regulations.

## **PART III – FIDUCIARY RESPONSIBILITY/EXPENDITURE CONTROLS**

### **RULE III – 1. Balanced Budget Objective**

It shall be the objective of the Metro District Board to operate each year on a break-even basis; that is, annual spending should not exceed annual income. Extenuating circumstances may occur, including unanticipated capital expenditures, etc. which may require special consideration, but the general approach of the Board should be operating on a cash-neutral basis.

### **RULE III – 2. Building Appropriate Contingencies and Reserves**

In consideration of Rule III – 2., the Board shall also strive to maintain adequate reserves and contingencies to protect the District from unexpected capital expenditures. A Contingency fund should be allocated as part of the annual budget to protect against unexpected costs incurred during the normal cost of business; a Reserve Fund shall also be funded when possible on a longer-term basis in anticipation of one-time major capital expenditure requirements (i.e., Lodge roof replacement, installation of additional monuments, etc.).

### **RULE III – 3. Authority to Commit to Expenditures**

Each year the Board of Directors shall approve an annual Budget which shall guide their spending throughout the course of the year. This Budget shall derive its revenue from resident Property Taxes, revenue generated from Lodge activities, and other fundraising activities which conform to state guidelines.

### **RULE III – 4. Board Member Spending Authorities**

The Board may, by simple majority vote, set spending limits that each Board member is allowed to commit to without seeking prior approval from the full Board. This policy is established to allow individual Board members to fulfill their duties without having to seek Board approval for minor expenditures consistent with Board objectives and in the Community's best interest. These spending levels may be adjusted or revoked at any time by majority vote of the Metro Board.

### **RULE III – 5. Solicitation of Multiple Bids**

In an effort to assure that the Board is fulfilling their fiduciary responsibility and seeking the best possible outcome for the community, all expenditures expected to exceed \$\_\_\_\_\_ shall require the Board to solicit a minimum of three (3) competitive bids when possible.

The Board should also take into consideration past experience with each vendor, quality of work, timeliness, and other factors it considers appropriate at the time before awarding this work to a particular vendor (i.e., lowest price being only one of several important considerations in each decision). However, in the case of ongoing maintenance or other needs, the Board may establish “Preferred” vendors to complete the required work without seeking competitive bids on each project. These Preferred vendors will have proven in the past to be competitively priced and have delivered or exceeded the expected level of quality. This will allow the Community or District Managers to complete necessary work on a timely basis where seeking competitive may be unnecessary or impractical.

## **PART IV - BOARD STRUCTURE**

### **RULE IV-1: Officers**

Annually, at the first regular Board Meeting following the biennial election of Board Members, and during the same month in the following year, the Board shall select a President, Vice President (as desired), Secretary and Treasurer for the next for the next calendar year. Other Board members will serve on an At-Large basis.

### **RULE IV-2: President**

The President shall perform the duties of presiding officer at all meetings of the Board of Directors and shall carry out the resolution and orders of the Board of Directors and perform such other duties as the Board of Directors prescribes.

The President shall be the Board’s liaison to the District Manager and shall work with the District Manager to develop the Board agenda prior to each Board meeting. The President shall convey the Board’s actions and directions to the District Manager and shall monitor the District Manager’s progress on Board directives and policies.

The President is authorized to sign all official documents of the District.

### **RULE IV-3: Vice President**

Although not required by State law, the Board may choose to elect a Vice President to serve in the position of Board President when the President resigns, is absent, disabled, or otherwise unable to fulfill their functions. In addition, when the President disqualifies himself/herself from participating in an agenda item, the Vice President shall perform the duties as the presiding officer.

### **RULE IV-4: Secretary**

The Secretary does not have to be a member of the Board and shall be responsible for seeing that accurate minutes of Board meetings are kept, preserved, and made available to the community on a timely basis.

#### **RULE IV-5: Treasurer**

The Treasurer shall be a member of the Board and shall be responsible for seeing that appropriate financial procedures are in place, that accurate financial records are kept preserved and made available to the community on a timely basis, and that obligations under Section III 1. and III 2. are fulfilled. The Treasurer shall also be responsible to see that an annual budget is prepared and adopted pursuant to the provisions of the Colorado Budget Act. Any changes to the annual budget should be reported by the Treasurer and reported pursuant to the provisions of the Colorado Budget Act.

#### **RULE IV-6: District Manager**

The Board shall appoint a District Manager or contract with an Administrator to serve for such term and upon such conditions, including compensation, as the Board may establish.

The manager shall have general supervision over the administration of the affairs, employees and/or contractors, and business of the District and shall be charged with the hiring and discharging of employees and contractors of District properties. The District Manager shall have the care and custody of the general funds of the District and shall deposit or cause to be deposited the same in the name of the District in such banks or savings associations as the Board may select. The District Manager shall, working with the Treasurer, assure that timely and accurate budgets and financial statements are provided to the Board and the community.

#### **RULE IV-7: Committees**

The Board may create standing or ad hoc committees at its discretion. Committee motions and recommendations shall be advisory to the Board and not commit the District to any policy, act or expenditure nor may any committee direct staff to perform specific duties unless authorized by the Board.

### **PART V - CODE OF ETHICS**

#### **RULE V-1: Objectives**

The Board of Directors of the Cathedral Pines Metropolitan District is committed to providing excellence in legislative leadership that results in the provision of the highest quality services and representation on behalf of the District's constituents. In order to assist in the government of the behavior between and among members of the Board of Directors, the following guidelines are recommended:

**V-1A Respect:** The dignity, style, values and opinions of each director shall be respected.

**V-1B Listening:** Responsive and attentive listening in communication is encouraged.

**V-1C Representation:** The needs and desires of the District's constituents should be the priority of the Board of Directors, not individual objectives or motivations.

**V-1D Responsibility:** The primary responsibilities of the Board of Directors are the formulation and evaluation of policy, and assuring prudent financial management on behalf of the Community. Routine matters concerning the operational aspects of the District are to be delegated to the District's Manager for implementation.

**V-1E Attitude:** Directors should commit themselves to emphasizing the positive, avoiding hidden agendas, backbiting and other negative forms of interaction.

**V-1F Issue Orientation:** Directors should commit themselves to focusing on issues and not personalities. The presentation of the opinions of others should be encouraged. Cliques and voting blocs based on personalities rather than issues should be avoided.

**V-1G Openness:** Different viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinion. Once the Board of Directors takes action by majority vote, all Directors should support the action, and not create barriers to the implementation of such action. There should be no minority

**V-1H Personal Communication vs. Board Communications:** In any interaction with residents of the community, it is important that the Board member does not speak on behalf of the Board unless instructed to do so by the Board. Board members are welcome to express their own opinions, but they should be stated as such and not represented as the opinion of the Board as a whole. Opinions or individual disagreement with the Board's actions shall not be publicly expressed once District action is taken by the Board.

## **RULE V-2: Information**

Directors should abide by the following procedures:

**V-2A Clarification:** In seeking clarification on informational and policy items, Directors should directly approach the District Manager to obtain information needed to supplement, upgrade or enhance their knowledge to improve legislative decision making. It is preferred that such clarification is sought during board meetings, where all Directors receive the same information. In a situation where outside advice is sought and there may be an expense associated with seeking such, both the Treasurer and President should be advised in advance of any expense being incurred.

**V-2B Complaints:** In handling complaints from residents and property owners of the District, said complaints should be referred to the Board President or District Manager. The President should be made aware of any complaints raised and Board members should refrain from attempting to handle complaints without the involvement of the District Manager.

**V-2C Safety:** Items related to safety, concerns for safety or hazards should be reported to the District Manager. Emergency situations should be dealt with immediately by seeking appropriate assistance.



**V-2D Policy:** In seeking clarification for administrative policy-related concerns, especially those involving personnel, legal action, land acquisition, finances, and programming, said concerns should be directed to the District Manager.

**RULE V-3: Interaction with Staff**

When approached by District personnel concerning specific District policy, Directors should direct inquiries to the District Manager or the appropriate staff supervisor. The chain of command should be followed.

**RULE V-4: Team Effort**

The smooth working of the District is a team effort. All individuals should work together in the collaborative process, assisting each other in conducting the affairs of the District. While Board members are encouraged to form their own opinions, when decisions are made by the Board it should be the goal of the Board to present a unified, common front to the community.

**RULE V-5: Constituent Requests**

When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and routing their questions through appropriate channels and to responsible management personnel.

**RULE V-6: Interaction with Manager**

Directors should develop a working relationship with the manager wherein current issues, concerns and District projects can be discussed comfortably and openly. The District Manager shall treat all Board Members equally, and with dignity and respect.

**RULE V-7: Board as a Whole**

Directors should function as part of the whole Board. Issues should be brought to the attention of the Board as a whole, rather than to individual members selectively.

**RULE V-8: Monitoring Progress**

Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.

**RULE V-9: Preparation**

Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff through the manager, or exchanged between directors between meetings, within the limits of the Colorado Open Meetings Act.

**RULE V-10: Staff Notes**

Information that is exchanged before the meetings shall be distributed through the Manager, and all Directors will receive all information being distributed.

**RULE V-11: Courtesy**

Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.

**RULE V-12: Questions**

Directors shall defer to the President for conduct of meetings of the Board but shall be free to question and discuss items on the agenda. All comments should be confine to the matter being discussed by the Board.

**RULE V-13: Minutes**

Minutes shall include a summary of actions taken, including actual motions made and properly seconded, with the number of votes for and against, but shall not include the Directors voting for and against, unless a Director requests that the minutes reflect his or her vote on the motion.

Minutes shall list the Directors who are absent at the meeting, with a notation of whether the absence is excused or not excused, as determined by the Board.

Directors may request that brief comments pertinent to an agenda item, (including, if desired, a position on abstention or dissenting vote), be included in the minutes of a meeting. Such a request shall be made only at the meeting that item is discussed.

**RULE V-14: Conflict of Interest**

Directors shall abstain from participating in consideration of any item involving a legally prohibited conflict of interest; and shall be cognizant of the impact of even the perception of conflict by the District residents. Unless such a conflict exists, however, Directors should not abstain from the Board's decision-making responsibilities, including voting on all action items.

**PART VI - BOARD MEETING PROCEDURES**

**RULE VI-1: Regular Meetings**

Regular meetings of the Board of Directors shall be held as determined by the Board, but at least \_\_\_ times annually. The date, time, and place of regular meetings shall be reconsidered annually at the first meeting of the Board for that year.

## **RULE VI-2: Special Meetings (Non-Emergency)**

Special meetings (non-emergency) of the Board of Directors may be called by any Director by informing the other Directors of the date, time and place of such special meeting, and the purpose for which it is called, and by posting notice as provided in 32-1-903, C.R.S., and 24-6-402, C.R.S.

**VI-2A: Agenda:** An agenda shall be prepared as specified for the regular and special Board meetings and shall be included with the notice of the meeting as posted 24 hours in advance of the meeting. The agenda shall include all items of business to be considered, as nearly as known at the time of the posting.

**VI-2B: New Business:** Only those items of business listed in the call for the special meeting shall be considered at the special meeting.

## **RULE VI-3: Special Meetings (Emergency)**

In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened immediate disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the twenty-four (24) hour notice required above. An emergency situation means a crippling disaster which severely impairs public health, safety or both, as determined by the Manager and Board President or Vice President in the President's absence.

An emergency meeting may be called by the Board President or any two Board Members. All members of the Board shall receive notice of such meeting, as far in advance of the meeting as possible. Only items relevant and necessary to dealing with the emergency shall be considered at the emergency meeting.

## **RULE VI-4: Adjourned Meetings**

A majority vote by the Board of Directors may terminate any Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if a quorum is lacking at any regular or adjourned meeting, the Manager may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of adjournment to be given to those specified above.

## **RULE VI-5: Order of Agenda**

The presiding officer of the meeting described herein shall determine the order in which the agenda items shall be considered for discussion and/or action by the Board.

## **RULE VI-6: Meeting Room Preparation**

The President and the District Manager shall insure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.

## **RULE VI-7: Motions and Resolutions**

All actions of the Board necessary for the governance and management of the affairs of the District shall be by passage of motions or resolutions.

## **PART VII-BOARD MEETING CONDUCT**

Meetings of the Board of Directors shall be conducted by the President in a manner consistent with the policies of the District. *{The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol.}* District policies shall prevail whenever they are in conflict with *{Robert's Rules of Order, Revised.}*

### **RULE VII-2: Conduct Objective**

The conduct of meetings shall, to the fullest extent possible, enable Directors to consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems and receive, consider and take any needed action with respect to reports of accomplishments of District operations.

### **RULE VII-3: Public Input**

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

**VII-3A Time Limits:** The President, unless a majority of the Board objects, may allot a maximum amount of time for each speaker and a maximum amount of time to each subject matter.

**VII-3B Boisterous Conduct:** No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the President, of the speaker's privilege of address.

**VII-3C Allegations:** No oral presentation shall include any charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against an employee shall first be submitted in writing to the Board of Directors.

### **RULE VII-4: Willful Disruption**

Willful disruption of any meeting of the Board of Directors shall not be permitted. If the President with the concurrence of the Directors finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business, allowing only those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room before any further business is conducted.

**VII-4A New Business:** In such an event, only matters appearing on the agenda may be considered in such a session.

**RULE VII-5: Quorum and Majority**

Action can only be taken by the vote of the majority of the Board of Directors present at the meeting, provided a quorum is present. One more than fifty percent of number of Directors holding office at the time represent a quorum for the conduct of business. A majority shall consist of one more than fifty percent of the Directors present and entitled to vote on an issue.

**RULE VII-6: Abstentions**

Where a Director abstains in a vote because of a potential conflict of interest the Director shall be considered to be absent. Thus, action can only be taken by a majority of the Directors present, not counting the Director(s) abstaining because of a potential conflict of interest. Directors shall not abstain from voting for any other reason than potential conflict of interest.

**RULE VII-7: Directions**

The Board may give directions which are not formal action. Such directions include the Board's directives and instructions to other Board members or the District Manager. The President shall determine by consensus a Board directive and shall state it for clarification. Should any two directors challenge the statement of the President, a voice vote may be requested. A formal motion may be made to place a disputed directive on a future agenda for Board consideration, or to take some other action (such as to refer the matter to the District Manager for review and recommendation, etc.). Informal action by the Board is still Board action and shall only occur regarding matters which appear on the agenda for the Board Meeting during which said informal action is taken.

**PART VIII - PARLIAMENTARY PROCEDURE**

**Rule VIII-1: Parliamentary Determinations**

The Presiding Officer shall preserve order and decorum and shall decide questions of order subject to appeal to the Board.

**RULE VIII-2: Call for Question**

A "call for question" shall be deemed a non-binding request that the presiding officer close debate and bring a motion to an immediate vote. The presiding officer may choose to continue discussion of the issue.

**RULE VIII-3: Motion to Close Debate**

The "motion to close debate", if seconded, shall be a non-debatable motion, and shall have precedence over any other motion except for a parliamentary inquiry, or a motion to adjourn. Should the "motion to close debate" pass by a majority vote, the presiding officer shall thereafter immediately call the question on the pending motion.

**RULE VIII-4: Reconsideration (Same Meeting)**

Any director that voted on the prevailing side on a motion on an agenda item may move to reconsider that item at the same meeting. If seconded by any other director and passed by majority vote, the effect of the motion is to vacate the earlier motion such that a new motion may be debated. The Board should not reverse a decision where the audience that provided public input to the initial action have departed.

**RULE VIII-5: Reconsideration (Subsequent Meeting)**

Any two Directors may request that an item resolved at an earlier meeting be added to the agenda of a subsequent meeting. The Presiding Officer may reject this request if no new information is presented to warrant further debate.

**RULE VIII-6: Motion to Continue**

Any Director may move that an item be continued to a specific future Board Meeting even if a main motion is pending consideration. If such a motion is seconded and passed all consideration on that item is halted until the subsequent meeting.

**RULE VII-7: Motion to Table**

Any Director may move that an item be tabled for an indefinite time even if a main motion is pending consideration. If such a motion is seconded and passed all consideration on that item is halted until the director requests consideration on a subsequent agenda.

**PART IX - REMUNERATION**

**RULE IX-1: Board Meeting Compensation**

Board Members compensation shall be established by a board resolution, as governed by 32-1-902 (3), Colorado Revised Statutes. The District will not compensate Board Members for ceremonial events such as annual festivals where no business is conducted, even if notice of such meeting was posted.

**RULE IX-2: Board Member Expenses**

Board Members that incur expenses for activities on behalf of the District at the request of the Board shall be reimbursed on the basis established under the District's Expenditure Control Guidelines.