



**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CATHEDRAL PINES METROPOLITAN DISTRICT  
HELD FEBRUARY 20, 2023  
AT 10:00 A.M.**

Pursuant to posted notice, the special meeting of the Board of Directors of the Cathedral Pines Metropolitan District was held on Monday, February 20<sup>th</sup> at 3:00 PM, at 13975 Milam Road, Colorado Springs, CO.

In attendance were Directors:

Bill Heeter  
Lynn Shepherd  
Ecton Espenlaub  
Rick Stauch (excused absence)  
Debbie Perry (excused absence)

Also in attendance were:

Kevin Walker, WSDM District Managers  
Rebecca Harris, WSDM District Managers  
Shalece Buchholtz, VenQ

Public in attendance were:

Bill Kappel

1. Call to Order: President Heeter called the meeting to order at 3:00 PM.

2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: President Heeter confirmed a quorum was present with Director Stauch and Director Perry excused. There were no additional disclosures made by Board Members.

3. Approval of the Agenda: Director Espenlaub moved to approve the agenda; seconded by Director Shepherd. Motion passed unanimously.

4. Approval of Board Meeting Minutes – February 6, 2023: Director Espenlaub noted a couple grammatical changes to be made. After review, Director Shepherd moved to approve the February 6, 2023 Meeting Minutes; seconded by Director Espenlaub. Motion passed unanimously.

5. Irrigation Proposals Update: President Heeter reviewed the difference of the proposals between 101 Landscaping and Timberline Landscaping. The Board discussed that the irrigation project has already been approved by allocating the funds in the budget for this year of \$200,000. Ms. Harris confirmed the application for a \$25,000 grant was submitted but we won't hear any response until April 1, 2023, then regardless of the outcome we will apply for the second grant in July 1, 2023. The Board agreed that the winning bid would be awarded based on the Boards opinion and they will poll the community to get a better feel for which option they prefer: fescue sod versus fescue seed. Fescue sod is

substantially more expensive but would offer a much more attractive landscape much faster than fescue seeding. Fescue grass is recommended by the Board as it requires substantially less water than the existing Kentucky bluegrass. No action was taken at this time.

6. Annual Meeting Rehearsal: The Board reviewed the Power Point presentation and made a few aesthetic changes. The Board agreed that in interest of saving time on the presentation that President Heeter will present the entirety of the Power Point Presentation and Ms. Harris will present the Election slides. The board discussed the disappointment in not having all board members contribute to the content being provided in the slides and that they would like to remind the community of the time and commitment each Board of Director makes when they are elected to the Metropolitan District Board.

10. Public Comment: Mr. Kappel made a suggestion to the Board on how they could help manage the online presence of community members, if they have questions. Ms. Harris suggested we call each public attendee by name so we can try to avoid the public being interrupted by others that are present at the meeting.

Ms. Harris brought up that Director Espenlaub would like to review the payables quickly. Board discussed the payables and the 3 additions that were made moments before the meeting to include the Gardner Law Office December invoice that was missed for \$3,437.50, The Gardner Law Office January invoice for \$250, and A Cut Above invoice for \$375.

President Heeter wanted to remind the board that along with the Board of Directors being present at the meeting he has requested the following to also be in attendance; Rebecca Harris and Kevin Walker with WSDM's office, Jeremy Powell with Kimley Horn, and Laura Gardner with The Gardner Law Office. Mr. Powell has been invited in the event questions arise about the long-term landscaping plan, and Ms. Gardner has been invited to answer any questions regarding the scheduled Board election in May.

12. Adjournment: Next scheduled Board Meeting is the Annual Community Meeting February 21, 2023, at 6:00 PM. Director Shepherd moved to adjourn the meeting; seconded by Director Espenlaub. Motion passed unanimously at 4:10 PM.

Respectfully Submitted,

*Rebecca Harris*

By: Rebecca Harris, District Manager

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 20, 2023, MINUTES OF THE CATHEDRAL PINES METROPOLITAN DISTRICT.