

**CATHEDRAL PINES METROPOLITAN DISTRICT
NOTICE OF ANNUAL COMMUNITY MEETING
BOARD OF DIRECTORS**

Monday, February 21, 2023, at 6:00 PM (MST)
Cathedral Pines Lodge
13975 Milam Rd.
Colorado Springs, CO 80908
Or

Please join meeting from your computer, tablet or smartphone.

<https://video.cloudoffice.avaya.com/join/161846385>

You can also dial in using your phone.

United States: +1 (213) 463-4500

Access Code: 161-846-385

Public Welcome

***We encourage our attendees to participate in person; however, if you choose to join virtually, please have your camera on so we are able to get to know everyone a little better. Please do not use the Chat option to submit questions.**

Board of Director	Title	Term
Bill Heeter	President	May 2023
Rick Stauch	Vice President	May 2025
Debbie Perry	Treasurer	May 2025
Ecton Espenlaub	Secretary	May 2025
Lynn Shepherd	Assistant Secretary	May 2023

AGENDA

- 1. Call to Order**
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
- 3. Approval of Agenda**
- 4. Approval of Board Meeting Minutes** – Review and approve meeting minutes of February 20, 2023 (see attached)
- 5. Review and Approval of Payables** - For period ending February 21, 2023 (see attached)
- 6. Annual Meeting Presentation (see attached)**
- 7. Public Comment** (Items Not on the Agenda Only. Comments are limited to 5 minutes per person and taken in the order in which they appear on the sign-up sheet or if joined virtually in order as they appear on the host screen)
- 8. Adjournment** – Next scheduled Board Meeting March 13, 2023, at 10:00 AM





**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
CATHEDRAL PINES METROPOLITAN DISTRICT
HELD FEBRUARY 20, 2023
AT 10:00 A.M.**

Pursuant to posted notice, the special meeting of the Board of Directors of the Cathedral Pines Metropolitan District was held on Monday, February 20th at 3:00 PM, at 13975 Milam Road, Colorado Springs, CO.

In attendance were Directors:

Bill Heeter
Lynn Shepherd
Ecton Espenlaub
Rick Stauch (excused absence)
Debbie Perry (excused absence)

Also in attendance were:

Kevin Walker, WSDM District Managers
Rebecca Harris, WSDM District Managers
Shalece Buchholtz, VenQ

Public in attendance were:

Bill Kappel

1. Call to Order: President Heeter called the meeting to order at 3:00 PM.
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: President Heeter confirmed a quorum was present with Director Stauch and Director Perry excused. There were no additional disclosures made by Board Members.
3. Approval of the Agenda: Director Espenlaub moved to approve the agenda; seconded by Director Shepherd. Motion passed unanimously.
4. Approval of Board Meeting Minutes – February 6, 2023: Director Espenlaub noted a couple grammatical changes to be made. After review, Director Shepherd moved to approve the February 6, 2023 Meeting Minutes; seconded by Director Espenlaub. Motion passed unanimously.
5. Irrigation Proposals Update: President Heeter reviewed the difference of the proposals between 101 Landscaping and Timberline Landscaping. The Board discussed that the irrigation project has already been approved by appropriating the funds in the budget for this year of \$200,000. Ms. Harris confirmed the application for a \$25,000 grant was submitted but we won't hear any response until April 1, 2023, then we will apply for the second application in July 1, 2023. The Board agreed that the BID would be rewarded based on the Boards opinion and they will poll the community to get a better feel

for how much money they would like to see invested in the upgrade. Specifically, the investment with sod versus seed on the fescue grass. No action was taken at this time.

6. Annual Meeting Rehearsal: The Board reviewed the Power Point presentation and made a few aesthetic changes. The Board agreed that in interest of saving time on the presentation that President Heeter will present the entirety of the Power Point Presentation and Ms. Harris will present the Election slides. The board discussed the disappointment in not having all board members contribute to the content being provided in the slides and that they would like to remind the community of the commitment each Board of Director makes when they are elected to the Metropolitan District Board.

10. Public Comment: Mr. Kappel made a suggestion to the Board on how they could help manage the online presence of community members, if they have questions. Ms. Harris suggested we call each public attendee by name so we can try to avoid the public being interrupted by others that are present at the meeting.

Ms. Harris brought up that Director Espenlaub would like to review the payables quickly. Board discussed the payables and the 3 additions that were made moments before the meeting to include the Gardner Law Office December invoice that was missed for \$3,437.50, The Gardner Law Office January invoice for \$250, and A Cut Above invoice for \$375.

President Heeter wanted to remind the board that along with the Board of Directors being present at the meeting he has requested the following to also be in attendance; Rebecca Harris and Kevin Walker with WSDM's office, Jeremy Powell with Kimley Horn, and Laura Gardner with The Gardner Law Office.

12. Adjournment: Next scheduled Board Meeting is the Annual Community Meeting February 21, 2023, at 6:00 PM. Director Shepherd moved to adjourn the meeting; seconded by Director Espenlaub. Motion passed unanimously at 4:10 PM.

Respectfully Submitted,

By: Rebecca Harris, District Manager

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 20, 2023, MINUTES OF THE CATHEDRAL PINES METROPOLITAN DISTRICT.



Cathedral Pines Metropolitan District
PAYMENT REQUEST
2/21/2023
GENERAL FUND ACCOUNT

Company	Invoice	Date	Amount	Comments
A Cut Above Tree Service	27882	2/7/2023	370.00	
A Cut Above Tree Service	27884	2/7/2023	1,090.00	
A Cut Above Tree Service	27885	2/7/2023	370.00	
A Cut Above Tree Service	27883	2/7/2023	1,050.00	
A Cut Above Tree Service	27791	1/20/2023	275.00	
A Cut Above Tree Service	27837	1/23/2023	275.00	
A Cut Above Tree Service	27850	2/2/2023	275.00	
A Cut Above Tree Service	27857	1/31/2023	3,329.83	
A Cut Above Tree Service	27892	2/9/2023	300.00	
A Cut Above Tree Service	27910	2/17/2023	375.00	
Barnhart Pump Co	1/1/2023	1/1/2023	235.00	
Black Hills Energy	20223	2/2/2023	470.01	
Colorado Springs Chamber & EDC	151460	2/6/2023	400.00	
Ecton Espelaub	1123122	12/31/2022	115.03	Supplies, Repairs, Pond
EE Cleaning	9559	2/2/2023	380.00	
Elections Department	120622	12/8/2022	25.00	
Meridian Fire & Security	25820881-1	1/1/2023	1,847.98	
Mountain View Electric	360501	1/18/2023	34.35	Utilities - O&M
Mountain View Electric	360601	1/18/2023	44.00	Utilities - O&M
Mountain View Electric	404701	1/18/2023	36.96	Utilities - O&M
Mountain View Electric	103045401	1/18/2023	38.73	Utilities - O&M
Mountain View Electric	103047401	1/18/2023	34.12	Utilities - O&M
Mountain View Electric	103051401	1/18/2023	37.79	Utilities - O&M
Mountain View Electric	103051901	1/18/2023	34.35	Utilities - O&M
Mountain View Electric	103161601	1/18/2023	35.66	Utilities - O&M
Mountain View Electric	103162001	1/18/2023	46.30	Utilities - O&M
Mountain View Electric	103470400	1/18/2023	35.00	Utilities - O&M
Mountain View Electric	103470800	1/18/2023	34.00	Utilities - O&M
Mountain View Electric	103484500	1/18/2023	44.00	Utilities - O&M
Mountain View Electric	10343401	1/18/2023	434.37	Utilities - Lodge
S&K Services	8670	5/12/2022	1,825.00	
S&K Services	8668	9/15/2022	4,753.41	
Stratus IQ	20123	2/1/2023	204.99	
Teak Simonton	13123	1/31/2023	1,107.44	
The Gardner Law Office	10149	12/15/2023	3,437.50	
The Gardner Law Office	10168	2/5/2023	250.00	
WSDM District Managers	7322	1/31/2023	6,524.78	
TOTAL			30,175.60	

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Director _____